Charles McKinnon

CERTIFICATE OF THIRD AMENDMENT TO BY-LAWS

OF

THE SANDS, A CONDOMINIUM, SECTION I, ASSOCIATION, INC.

The undersigned, being the President and Secretary of THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC., a Florida non-profit corporation, hereby certify that at a meeting of all of the unit owners of condominium units in the abovenamed condominium, duly held on the 28th day of July, 1997, in accordance with the requirements of Florida law, and of the By-Laws of THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC., recorded in Official Record Book 367, Page 819, Public Records of Saint Lucie County, Florida, no less than a majority of the voting members in the aforementioned condominium affirmatively voted to amend the By-Laws as hereinafter set out, after the proposed amendments had been approved by no less than a majority of the Board of Directors at a Board of Directors Meeting, and a copy of the proposed amendments had been circulated to the membership.

- I. Section 12 of of the Bylaws shall be amended to read as follows:
- 12. <u>ENFORCEMENT OF DECLARATION, BYLAWS, RULES AND REGULATIONS</u>.

The Board of Directors may impose fines on unit owners in such reasonable sums as they may deem appropriate, not to exceed the highest rate allowed by law, for violations of the Declaration of Condominium, these bylaws or lawfully adopted rules and regulations, by owners, their guests or tenants. Before levying a fine pursuant to this paragraph, the Board of Directors shall afford an opportunity for hearing before a committee of other unit owners to the party against whom the fine is sought to be levied, after reasonable notice of not less than fourteen (14) days. This notice shall include: (a) a statement of the date, time and place of the hearing;

(b) a statement of the provisions of these Bylaws and the lawfully adopted rules and regulations which have allegedly been violated; and (c) a short and plain statement of matters asserted by the Association. A fine may only be levied if approved by the committee of unit owners. The party against whom the fine may be levied shall have an opportunity to respond, to present evidence and to provide written and oral argument on all issues involved and shall have an opportunity at the hearing to review, challenge and respond to any material considered by the Association. Upon the levy of any fine, the Board may collect such fines like assessments in one or more installments. Each day of violation shall be a separate violation. The affected unit owner, whether the offending party or not, shall always be given notice of the hearing.

II. Paragraph 4.1 of the By-Laws shall be amended to read as follows:

4.1 The form of administration of the Association shall be by a Board of Administrators all of whom shall be members of the Association or spouses of members of the Association. At no time shall there be less then three (3) Administrators on the Board.

IN WITNESS WHEREOF, the undersigned President and Secretary of THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC. have executed this Certificate of Third Amendment to By-Laws this _______, 1997.

THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC.

BY: President

(CORPORATE SEAL)

ATTEST:

BY:

Secretary

STATE OF FLORIDA COUNTY OF ST. LUCIE

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State
and County aforesaid to take acknowledgments, personally appeared Robert Change
and Kon Alc H Divit A well known to me to be the President and the Secretary
of the SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC., and that they
acknowledged executing the same for such corporation, freely and voluntarily under authority
duly vested in them by said corporation, and that I relied upon the following forms of
identification and and
WITNESS my hand and official seal in the State and County last aforesaid, this day of Huc 1997.
day of Aug, 1997. Notary Public Onle
My Commission CC391647* Expires Jul. 11, 1998 Bonded by HAI 800-422-1555 KIMBERLY S CONLEY My Commission CC391647* Expires Jul. 11, 1998 Bonded by HAI 800-422-1555

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CERTIFICATE OF SECOND AMENDMENT TO BYLAWS

OF

THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC.

The undersigned, being the President and Secretary of THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC., a Florida non-profit corporation, hereby certify that at a meeting of all of the unit owners of condominium units in the above-named condominium, duly held on the 28th day of April, 1995, in accordance with the requirements of Florida law, and of the Bylaws of The Sands, a Condominium, recorded in Official Record Book 0367, Page 0894, Public Records of St. Lucie County, Florida, and amended by way of the First Amendment to Bylaws recorded in Official Record Book 644, Page 1004, Public Records of St. Lucie County, Florida, the unit owners in the aforementioned condominium affirmatively voted to amend the Bylaws as hereinafter set out.

RESOLVED that Section 11 shall be added to the Bylaws to read as follows:

SECTION 11: TRANSFER FEES:

11.1 Each and every time an apartment owner notifies the Association, pursuant to Article XV of the Declaration of Condominium, of his intention to sell, mortgage, lease, sublease or otherwise transfer a unit, the apartment owner shall include with the required written notice a transfer fee in the highest amount then permitted by The Condominium Act or any amendments thereto.

IN WITNESS WHEREOF, the undersigned President and Secretary of THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC. have executed this Certificate of Amendment to Bylaws of the Sands, a Condominium, Section I, this

, 1995.

THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC.

BY: Steen

President

CORR	OD ATTITUTE AT A	
(CORP	ORATE ŠEAL)	
,	J. A. Marie	
CORPORAT		
FOR FOR	# 1	
(a) (E.		

ATTEST:

BY: Francis & Fendon Secretary

STATE OF FLORIDA

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State and County aforesaid to take acknowledgments, personally appeared well known to me to be the President of THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC., and that he acknowledged executing the same for such corporation, freely and voluntarily, under authority duly vested in him by said corporation, and that I relied upon the following form of identification Ocalination



RPMSTRY'S CONLEY My Commission CC391647 Expires Jul. 11, 1998 Sonded by HAI 800-422-1555 Notary Public On EV

STATE OF FLORIDA COUNTY OF ST. LUCIE

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State aforesaid to take acknowledgments, and personally Finitery, well known to me to be the Secretary of THE SANDS, A FRANK CONDOMINIUM, SECTION I ASSOCIATION, INC., and that she acknowledged executing the same for such corporation, freely and voluntarily, under authority duly vested in her by said corporation, that / I relied upon the following form of identification

WITNESS my hand and official seal in the State and County last aforesaid; this day of May , 1995.

Notary Public

Printed Name of Notary

HANDERC & S CONLEY

Live immission CC391647

Expires Jul. 11, 1998

Expires Jul. 11, 1998

Expires Supplied by HAI

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FIRST AMENDMENT TO BYLANS OF THE SAND, A CONDOMINIUM, SECTION 1, ASSOCIATION, INC.

We, Keith C. Pickering and Frank Finlon being Vice President and Secretary, respectively, of The Sands, A Condominium, Section I Association, Inc. (herein after refered to as " Association "), do thereby centify that a meeting of the members of the Association duly, called and held on March 22, 1989, pursuant to due notice before given, at which a medarity of the total voting power of the Association present approved the following Amendment to the By-laws of The Sands, A Condominaum, Section I Association, Inc., recorded in O.R. Book 367 page 748 of the Public Records of St. Lucie County, Florida. As this Amendment constitutes a substantial revolution, of the present text of the Bylaws located at O.R. Book 367 page 748 of the Public Records of St. Lucie County, Florida; should be consulted to note any changes.

ily section of is quanged in its entirety to read as follows:

A report of the accounts of the Association shall be made annually in accordance with the requirements of the Account and report shall be prepared by annual tor, account and or certained public Account and designated by the board. Account a sociation, and be furnished to each member of bone association, in actimely manner at prescribed by the Account and by the Account and the deemed to be furnished by the account and the sociation of the furnished to be furnished by the Account and the sociation of the furnished account and the furnished account and the books of the members upon the delivery by mailing to the members about address shown on the books of the Association.

In with the particle of the later of the Association have hereint and frank Finions secretary of the Association have hereinto set the responsition this 22 day of June

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PRACED OF KETTH C. TERECIUS ESOCALANZEVIEW OIR #1018 State of Florida
County of St. Lucie

Before me, the undersigned Authority personally appeared, Keith C. Pickering, Vice President, and Frank Finlon, Secretary, who after being duly sworn acknowledge they executed the foregoing First Amendment to the Bylaws of The Sands, A Condominium, Section I Association, Inc.

Witness my hand and official seal of the State and County aforesaid this 22.24 day of June, 1989.

Notary Public Stead of Florida at Large My Commission Expens May 17, 1993

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FILED AND RECOR. DOUGLAS DIXON C STERIOUS CONTER

EXHIBIT L

BY-LAWS

OF

THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC. (A Florida Corporation Not-For-Profit)

SECTION 1: IDENTIFICATION OF ASSOCIATION

These are the By-Laws of THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC., hereinafter referred to as the "Association", as duly adopted by its Board of Administrators. The Association is a corporation not-for-profit organized pursuant to and under Chapter 617 of the Florida Statutes for the purpose of managing, operating, and administering THE SANDS, A CONDOMINIUM, SECTION I located at Fort Pierce, Florida.

- 1.1 The office of the Association shall be for the present at 3201 North AIA, Fort Pierce, Fla. and thereafter may be located at any place in St. Lucie County, Florida, designated by the Board of Administrators of the Association.
 - 1.2 The fiscal year of the Association shall be the calendar year.
- 1.3 The seal of the Association shall bear the name of the Association, the word "Florida" and the words "Corporation Not-For-Profit".

· SECTION 2: EXPLANATION OF TERMINOLOGY

Any terms contained in these By-Laws which are contained in the "Act", as hereinafter defined, shall have the meanings thereof set forth in the Act, and for clarification the following terms shall have the following meanings:

- 2.1 "THE SANDS, A CONDOMINIUM, SECTION I", "THE SANDS SECTION I" or the "Condominium" means certain land and improvements in St. Lucie County, Florida, which are hereafter submitted to condominium ownership pursuant to the "Declaration" (as hereinafter defined) and amendments thereto, if any, adding additional "Phases" (as hereinafter defined).
- 2.2 "Phase" means a portion of THE SANDS, A CONDOMINIUM, SECTION I as more particularly described in Articles V and VI of the Declaration.
- 2.3 "Developer" means The Sands Lake View Development, a Florida Partnership, and its successors and assigns; provided, however, an "Apartment Owner" (as hereinafter defined) shall not, solely by the purchase of an "Apartment" (as hereinafter defined), be deemed a successor or assign of Developer or of the rights of Developer under the Declaration, unless such Apartment Owner is specifically so designated as a successor or assign of such rights in the respective instrument of conveyance or any other instrument executed by Developer.
- 2.4 "Act" means the Condominium Act, Chapter 718, Florida Statutes, 1976, as heretofore amended.
- 2.5 "Condominium Documents" means in the aggregate the Declaration, the "Articles" (as hereinafter defined), these By-Laws and all of the instruments and documents referred to thereir, and all amendments thereto.
 - 2.6 "Declaration" means the document by which the "Land" (as defined in

the Declaration) and improvements of THE SANDS, SECTION I are submitted to condominium ownership by Developer in accordance with the Act.

- 2.7 "Apartment" means "Unit", as defined in the Act, and is that part of the "Condominium Property" (as hereinafter defined) which is subject to exclusive ownership. The Apartments shall be in the improvements hereinafter referred to as "Buildings" (as defined in the Declaration).
- 2.8 "Apartment Owner" means "Unit Owner" as set forth in the Act and is the owner of an Apartment.
- 2.9 "Assessment" means a share of funds required for the payment of "Common Expenses", as hereinafter defined, which from time to time is assessed against an Apartment Owner.
- 2.10 "Limited Assessment" means a share of funds required to pay for repairs, replacement or modification of "Limited Common Elements" (as hereinafter defined) deemed by the "Board" (as hereinafter defined) to be an expense which the Board, in its discretion, has determined must be paid by the Apartment Owners of the Apartments having the right to use the Limited Common Elements in question.
- 2.11 "Common Expenses" means the expenses for which the Apartment Owners are liable to the Association as set forth in various sections of the Act and the expenses described as "Common Expenses" in the Condominium Documents and includes (a) operation, maintenance, repair or replacement of the "Common Elements" (as hereinafter defined), costs of carrying out the powers and duties of the Association, cost of fire and extended coverage insurance; and (b) any other expenses designated as "Common Expenses" by the Board.
 - 2.12 "Budget" means the "Budget", as defined in the Declaration.
- 2.13 "Condominium Property" means the Land and all improvements thereon (including the Apartments) and all easements and rights appurtenant thereto intended for use in connection with the Condominium.
- 2.14 "Common Elements" means all Land and all other portions of the Condominium Property not included in the Apartments.
- 2.15 "Limited Common Elements" means those Common Elements reserved in the Declaration for the use of a certain Apartment or Apartments to the exclusion of other Apartments.
- 2.16 "Association" means THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC. a Florida corporation not-for-profit, responsible for the operation of the Condominium.
 - 2.17 "Articles" means the Articles of Incorporation of the Association.
 - 2.18 "By-Laws" means these By-Laws.
 - 2.19 "Board" means the Board of Administration of the Association.
 - 2.20 "Administrator" means a member of the Board.
 - 2.21 "Member" means a member of the Association.
- 2.22 "Community Association" means The Sands Community Association, Inc.

SECTION 3: MEMBERSHIP IN THE ASSOCIATION, MEMBERS' MEETINGS VOTING AND PROXIES

3.1 The qualification of Members, the manner of their admission to membership in the Association, and the manner of the termination of such membership shall be as set forth in Article IV of the Articles.

- 3.2 The Members shall meet annually at the office of the Association or such other place in St. Lucie County, Florida, as determined by the Board and as designated in the notice of such meeting at 2:00 o'clock local time on the first Thursday in the month of February of each year (the "Annual Members' Meeting") commencing with the year 1981; provided, however, that if that day is a legal holiday, then the meeting shall be held at the same hour on the next succeeding day which is not a legal holiday. The purpose of the Annual Members' Meeting shall be to hear reports of the officers, elect members of the Board (subject to the provisions of Article IX of the Articles), to consider the annual budget, and to transact any other business authorized to be transacted by the
- 3.3 Special meetings of the Members shall be held at any place within the County of St. Lucie, State of Florida, whenever called by the President, Vice President or a majority of the Board. A special meeting must be called by the of the Members.
- 3.4 Meetings of the Association shall be open to any "Approved Mortagee" (as defined in the Declaration) or a representative thereof; provided, Condominium Document, no such Approved Mortgagee or its representative shall be entitled to participate in any meeting of the Board but shall only be entitled to act
- 3.5 A written notice of the Annual Meeting (whether the Annual Members' Meeting or a special meeting of the Members) together with the proposed annual budget of common expenses, shall be mailed (or delivered if the requirement for mailing is waived by the Unit Owner) to each Member entitled to vote at his last known address as it appears on the books of the Association, not less than thirty (30) days nor more than forty-five (45) days prior to the date of the Annual Members' Meeting. Written notice of a special meeting of the Members shall be thirty (30) days prior to the date of a special meeting of such mailing or the delivery shall be given by the affidavit of the person who mailed or delivered such for which the meeting is called and shall be given to such meeting and the object

delivery shall be given by the alliquit of the person who maked or delivered such notice. The notice shall state the time and place of such meeting and the object for which the meeting is called and shall be signed by an officer of the Association. Notice of the Annual Members' Meeting shall be posted at a conspicuous place on the Condominium Property at least fourteen (14) days prior to an Annual Members' Meeting. The Post Office Certificate of a mailing shall be retained as proof of such mailing. If a meeting of the Members, either special br Annual, is one which by express provision of the Act or Condominium Documents there is permitted or required a greater or lesser amount of time for the mailing or posting of notice than is required or permitted by the provisions of this Section 3.5, then the aforesaid express provision shall govern. Any provision herein to the confrary notwithstanding, notice of any meeting may be waived by any Member before, during or after such meeting, which waiver shall be in writing and shall set forth a waiver of written notice of such meeting.

3.6 The Members may, at the discretion of the Board, act by written agreement in lieu of a meeting, provided written notice of the matter or matters to be agreed upon is given to the Members at the addresses and within the time periods set forth in Section 3.5 herein or duly waived in accordance with such Section. The decision of the number of Members who could have made a determination at a meeting as to the matter or matters to be agreed upon (as evidenced by written response to be solicited in the notice) shall be binding on the Members, provided a quorum of the Members submits a response. The notice shall set forth a time period during which time a response must be made by a Member.

- 3.7 A quorum of the Members shall consist of persons entitled to cast a majority of the votes of the entire membership in the Association. A Member may join in the action of a meeting by signing and concurring in the minutes thereof or an attendance sheet thereat and such a signing shall constitute the presence of such parties for the purpose of determining a quorum. Such method for determining a quorum shall not preclude such a determination by a showing of hands at the opening of a meeting. When a quorum is present at any meeting and a question which raises the jurisdiction of such meeting is presented, the holders of a majority of the voting rights present in person or represented by written proxy shall be required to decide the question. However, if the question is one upon which by express provisions of the Act or the Condominium Documents requires a vote other than the majority vote of a quorum, then the such express provision shall govern and control the required vote on the decision of such question.
- 3.8 If any meeting of the Members cannot be organized because a quorum is not in attendance, the Members who are present, either in person or by proxy, may adjourn the meeting from time to time until a quorum is present. In the case of a meeting being postponed, the notice provisions for the adjournment shall, subject to the Act, be as determined by the Board.
- 3.9 Minutes of all meetings shall be kept in a businesslike manner and be available for inspection by the Members and Administrators at all reasonable times for at least seven (7) years subsequent to the date of the meeting the minutes reflect.
- 3.10 Voting rights of Members shall be as stated in the Declaration and Articles. Such votes may be cast in person or by proxy. "Proxy" is defined to mean an instrument containing the appointment of a person who is substituted by a Member to vote for him and in the Member's place and stead. Proxies shall be in writing and shall be valid only for the particular meeting designated therein and any lawful adjournments thereof. In no event shall a proxy be valid for more than ninety (90) days after the date of the first meeting for which it was given. A proxy must be filled with the Secretary of the Association before the appointed time of the meeting in order to be effective. Any proxy may be revoked prior to the time a vote is cast according to such proxy.
- 3.11 In the event an Apartment is owned by more than one person, by a corporation or by a limited partnership or other form of multiple ownership, then the owners, corporation or other entity shall designate a representative who shall be a Member of the owning entity to act and vote in their or its behalf. Such designation shall be filed with the Secretary of the Association no less than 24 hours in advance of the Annual Meeting or any special meeting. Such designation shall thereafter remain effective until revoked by the Unit Owner or Owners. In the event the designation is not filed with the Secretary timely, the Unit shall not be allowed to participate in the Meeting and shall not be counted as a part of a quorum for attendance purposes.
- 3.12 Notwithstanding any provision in these By-Laws to the contrary, a Member may grant to an Approved Mortgagee holding a mortgage encumbering his Apartment a proxy coupled with an interest, which proxy may by its terms be unlimited in time and/or irrevocable as long as such mortgagee continues to hold such mortgage or for a shorter period of time as is set forth in the proxy.
- 3.13 At any time prior to a vote upon any matter at a meeting of the Members, any Member may demand the use of a secret written ballot for voting on such matter. The Chairman of the meeting shall call for nominations for inspectors of Election to collect and tally written ballots upon the completion of balloting upon the subject matter.

SECTION 41 BOARD OF ADMINISTRATORS:

- 4.1 The form of administration of the Association shall be by a Board of Administrators. At no time shall there be less than three (3) Administrators on the Board.
- 4.2 The election and, if applicable, designation of Administrators shall be conducted in accordance with the Articles.
- 4.3 Subject to Section 4.5 below and to the Developer's rights set forth in Section 4.5(c) below, vacancies in the Board shall be filled by persons elected by the remaining Administrators. Any such person shall be an Administrator and have all of the rights, privileges, duties and obligations as an Administrator elected at an Annual Members' Meeting and shall serve for the term prescribed in Section 4.4 of these By-Laws.
- 4.4 The term of each Administrator's service shall extend until the next Annual Members' Meeting and until his successor is duly elected and qualified, or until he is removed in the manner elsewhere provided herein.
- 4.5 (a) An Administrator elected by the "Purchaser Members" as provided in the Articles, may be removed from office upon the affirmative vote or the agreement in writing of a majority of the Purchaser Members at a special meeting of the Purchaser Members for any reason deemed by the Purchaser Members to be in the best interests of the Association. A meeting of Purchaser Members to so remove an Administrator elected by them shall be held, subject to the notice provisions of Section 3.5 hereof upon the written request of ten (10%) percent of the Purchaser Members. However, before any Administrator is removed from office, he shall be notified in writing that a motion to remove him will be made no less than seven (7) days prior to the meeting at which said motion is to be made, and such Administrator shall be given an opportunity to be heard at such meeting should he be present prior to the vote on his removal.
- (b) Purchaser Members shall elect, at a special meeting or at the Annual Members' Meeting, persons to fill vacancies in the Board caused by the removal of an Administrator elected by Purchaser Members in accordance with Section 4.5(a) above.
- (c) An Administrator designated by the Developer, as provided in the Articles, may be removed only by the Developer in its sole and absolute discretion and without any need for a meeting or vote. The Developer shall have the unqualified right to name a successor for any Administrator designated and thereafter removed by it or for any vacancy on the Board as to an Administrator designated by it, and the Developer shall notify the Board as to any such removal or vacancy, the name of the respective successor Administrator and the commencement date for the term of such successor Administrator.
- 4.6 The organizational meeting of a newly elected Board shall be held within ten (10) days of their election at such place and time as shall be fixed by the Administrators at the meeting at which they were elected. No further notice of the organizational meeting shall be necessary.
- 4.7 Regular meetings of the Board may be held at such time and place as shall be determined from time to time by a majority of Administrators. Special meetings of the Board may be called at the discretion of the President or the Vice

President of the Association. Special meetings must be called by the Secretary at the written request of one-third (1/3) of the Administrators.

- 4.8 Notice of the time and place of regular and special meetings of the Board, or adjournments thereof, shall be given to each Administrator personally or by mall, telephone or telegraph at least three (3) days prior to the day named for such meeting. Except in an emergency, notice of a Board meeting shall be posted conspicuously on the Condominium Property forty-eight (48) hours in advance (except in an emergency) for the attention of Members. Any Administrator may waive notice of a meeting before, during or after such meeting, and such waiver shall be deemed equivalent to the receipt of notice by such Administrator.
- 4.9 A quorum of the Board shall consist of the Administrators entitled to cast a majority of the votes of the entire Board. Matters approved by a majority of the Administrators present at a meeting at which a quorum is present shall constitute the official acts of the Board, except as specifically otherwise provided by law, in the Declaration, Articles or elsewhere herein. If at any meeting of the Board there shall be less than a quorum present, the majority of those present may adjourn the meeting from time to time until a quorum is present. At any meeting being held because of such an adjournment any business which might have been transacted at the meeting as originally called may be transacted. In the case of the adjournment of a meeting, notice to the Administrators of such adjournment shall, subject to the Act, be as determined by the Board.
- 4.10 The presiding officer at Board meetings shall be the President. In the absence of the President, the Vice President shall preside. In the absence of both President and Vice President, the Administrators present shall designate one of their number to preside.
- 4.11 Administrators' fees, if any, shall be determined by a majority of the Members at the Annual Meeting.
- 4.12 Minutes of all meetings of the Board shall be kept in a businesslike manner and be available for inspection by Members and Administrators at all reasonable times. The Minutes shall be retained by the Association for at least seven (7) years subsequent to the date of the meeting the minutes reflect.
- 4.13 The Board shall have the power to appoint Executive Committees of the Board consisting of not less than two (2) Administrators. Executive Committees shall have and exercise such powers of the Board as may be delegated to such Executive Committee by the Board.
- 4.14 Meetings of the Board shall be open to all Members. Unless a Member serves as an Administrator or unless he has been specifically invited by the Administrators to participate in a meeting, the Member shall not be entitled to participate in any meeting of the Board, but shall only be entitled to act as an observer. In the event that a Member not serving as an Administrator or not otherwise invited by the Administrators to participate in a meeting attempts to become more than a mere observer at such meeting or conducts himself in a manner detrimental to the carrying on of such meeting, then the Board of Administrators may direct the expulsion of said Member from the meeting by any reasonable means which may be necessary to accomplish such an expulsion. Also, the Board of Administrators shall have the right to exclude from any meeting of the Board any person who is not able to provide sufficient proof that he is a Member, unless said person was specifically invited by the Administrators to participate in such meeting.

SECTION 5: POWERS AND DUTIES OF THE BOARD OF ADMINISTRATORS

All of the powers and duties of the Association, including those existing under the Act and the Condominium Documents, shall be exercised by the Board,

unless otherwise specifically delegated therein to the Members. Such powers and duties of the Board shall be exercised in accordance with the provisions of the Act and the Condominium Documents and shall include, but not be limited to, the following:

- 5.1 Making and collecting Assessments against Members to pay the costs of Common Expenses and making and collecting Limited Assessments against the appropriate Apartment Owners. These Assessments shall be collected by the Association through payments made directly to it by the Members as set forth in the Declaration.
- 5.2 Using the proceeds of Assessments in the exercise of the powers and duties of the Association and the Board.
 - 5.3 Maintaining, repairing and operating the Condominium Property.
- 5.4 Reconstructing improvements after casualties and losses and making further authorized improvements of the Condominium Property.
- 5.5 Making and amending rules and regulations with respect to the use the Condominium Property.
- 5.6 Approving or disapproving of proposed purchasers, lessees, or mortgagees of Apartments and those acquiring Apartments by gift, devise, or inheritance, and other transferees, in accordance with the provisions set forth in the Declaration.
- $5.7\,$ Enforcing by legal means the provisions of the Condominium Documents and the applicable provisions of the Act.
- 5.8 Entering into and terminating management agreements and contracts for the maintenance and care of the Condominium Property, including the power to delegate to third parties pursuant to such contracts all powers and duties of the Association with respect to the care and maintenance of such property, except where approval of the Members is specifically required by the Condominium Documents.
- 5.9 Paying taxes and assessments which are or may become ilens against the Common Elements and Apartments owned by the Association, if any, and assessing the same against Apartments which are or may become subject to such ilens.
- 5.10 Purchasing and carrying insurance for the protection of Apartment Owners and the Association against casualty and liability for the Condominium Property.
- 5.11 Paying costs of all power, water, sewer and other utility services rendered to the Condominium and not billed to owners or individual Apartments.
- 5.12 Hiring and retaining such employees as are necessary to administer and carry out the services required for the proper administration of the purposes of this Association, and paying all salaries therefor.

SECTION 6: OFFICERS OF THE ASSOCIATION

6.1 The officers of the Association shall be a President, who shall be a Director, one or several Vice Presidents, a Treasurer and a Secretary, all of whom shall be elected annually by the Board. Any officer may be removed without cause from office by a vote of the Administrators at any meeting of the Board. The

Board shall, from time to time, elect such other officers and assistant officers and designate their powers and duties as the Board shall find to be required to manage the affairs of the Association.

- 6.2 The President shall be the chief executive officer of the Association. He shall have all of the powers and duties which are usually vested in the office of a President of a condominium association, including, but not limited to, the power to appoint such committees at such times from among the Members as he may in his discretion determine appropriate to assist in conducting the affairs of the Association. The President shall preside at all meetings of the Board.
- 6.3 In the absence or disability of the President, the Vice President shall exercise the powers and perform the duties of the President. The Vice President shall also generally assist the President and exercise such other powers and perform such other duties as shall be prescribed by the Board. In the event there shall be more than one Vice President elected by the Board, then they shall be designated "First", "Second", etc., and shall exercise the powers and perform the duties of the Presidency in such order.
- 6.4 The Secretary shall keep the minutes of all meetings of the Board and the Members, which minutes shall be kept in a businessilke manner and shall be available for inspection by Members and Administrators at all reasonable times. He shall have custody of the seal of the Association and shall affix the same to instruments requiring such seal when duly authorized and directed by the Board to do so. He shall keep the records of the Association, except those of the Treasurer, and shall perform all of the duties incident to the office of Secretary of the Association as may be required by the Board or the President. The Assistant Secretary, if any, shall perform the duties of the Secretary when the Secretary is absent and shall assist the Secretary.
- Association, including funds, securities and evidences of indebtedness. He shall keep the assessment rolls and accounts of the Members, the books of the Association in accordance with good accounting practices and shall perform all of the duties incident to the office of a Treasurer. The Assistant Treasurer, if any, shall perform the duties of the Treasurer whenever the Treasurer is absent and shall assist the Treasurer.
- 6.6 The compensation, if any, of all employees of the Association shall be fixed by the Board. Compensation for officers may be fixed by the Board if compensation is first authorized by the Members by inclusion of a budget item therefor in the Annual Budget of the Association. This provision shall not preclude the Board from employing an Administrator as an employee of the Association, or preclude the contracting with an Administrator for the management of the Condominium.

SECTION 7: ACCOUNTING RECORDS; FISCAL MANAGEMENT

7.1 The Association shall maintain in St. Lucle County, Florida, accounting records in accordance with good accounting practices which shall be open to inspection by Members or their authorized representatives at reasonable times. Such authorization as a representative of a Member must be in writing and be signed by the Member giving such authorization and dated within sixty (60) days of the date of any such inspection. Written summaries of the accounting records shall be supplied at least annually to the Members. Such records shall include (a) a record of all receipts and expenditures; (b) an account for each Apartment which shall designate the name and current address of the Apartment Owner, the amount of each Assessment charged to the Apartment, the amounts and due dates for each

Assessment, the amounts paid upon such account and the balance due; and (c) an account indicating the Common Expenses allocated under the Budget and the Common Expenses actually incurred during the course of the fiscal year.

7.2 (a) The Board shall adopt a Budget of the Common Expenses of the Association for each forthcoming fiscal year at a special meeting of the Board ("Budget Meeting") called for that purpose during the first two (2) weeks of November of each year. Prior to the Budget Meeting a proposed Budget shall be prepared by or on behalf of the Board, which Budget shall include, but not be limited to, the following items of expenses:

Administration of the Association
Management fees Maintenance
Maintenance for recreational and other facilities maintained by the Association.
Taxes upon Association property
Taxes upon leased areas
Insurance
Security provisions
Other expenses
Operating capital
Reserves
Fees payable to the Division of Florida Land
Sales and Condominiums Expenses of Board Members directly related to the affairs of administration of the Association

Copies of the proposed Budget and notice of the exact time and place of the Budget Meeting shall be mailed to each Member at the Member's last known address as reflected on the books and records of the Association no less than thirty (30) days prior to said Budget Meeting, and the Budget Meeting shall be open to the Members.

- (b) The Board shall, pursuant to the provisions of Section 718.112(2)(k) of the Act, as amended from time to time, also include on any proposed annual Budget a sum of money for reserve accounts for capital expenditures and deferred maintenance, which accounts shall include, but not be limited to, roof replacement, building painting, and pavement resurfacing. The amount of the reserve shall be computed by means of a formula which is based upon estimated life and replacement cost of each reserve item. This sum of money so fixed may then be levied upon the members by the Board as a special Assessment and shall be considered an "Excluded Expense" under Section 7.3 hereof.
- (c) No Board shall be required to anticipate revenue from Assessments or expend funds to pay for Common Expenses not included in the Budget or which exceed budgeted amounts, and no Board shall be required to engage in deficit spending. Should there exist any deficiency which results from there being greater. Common Expenses than income from Assessments, then such deficits shall be carried into the next succeeding year's Budget as a deficiency or shall be the subject of a special Assessment to be levied by the Board as otherwise provided in the Declaration. Notwithstanding any provision herein to the contrary, in the event any such deficiency occurs or is reasonably anticipated to occur and the Board is unable as a matter of law or otherwise to obtain necessary funds by timely Assessment, the Board is authorized to borrow funds on behalf of the Association the cost of prepayment of which, plus interest, shall be a Common Expense.
- (d) In administering the finances of the Association, the following procedures shall govern: (i) the fiscal year shall be the calendar year; (ii) any income received by the Association in any calendar year may be used by the

Association to pay expenses incurred by the Association in the same calendar years (iii) there shall be apportioned between calendar years on a pro rata basis any expenses which are prepaid in any one calendar year for Common Expenses which cover more than such calandar year; (iv) Assessments shall be made not less frequently than quarterly in amounts no less than are required to provide funds in advance for payment of all of the anticipated current operating expenses and for all unpaid operating expenses previously incurred; and (v) Common Expenses incurred in a calendar year shall be charged against income for the same calendar year regardless of when the bill for such Common Expenses is received. Notwithstanding the foregoing, Assessments shall be of sufficient magnitude to insure an adequacy and availability of cash to meet all budgeted expenses and anticipated cash needs in any calendar year.

- (e) The depository of the Association shall be such bank or banks as shall be designated from time to time by the Board in which the monies of the Association shall be deposited. Withdrawal of monies from such account shall be only by checks signed by such persons as are authorized by the Board.
- (f) An audit of the accounts of the Association shall be made annually by an auditor, accountant or Certified Public Accountant designated by the Board and a copy of a report of such audit shall be furnished to each Member no later than the first day of March of the year following the year for which the report is made. The report shall be deemed to be furnished to the Member upon its delivery or mailing to the Member at his last known address shown on the books and records of the Association.
- 7.3 Until the provisions of Section 718.112(2)(f) of the Act relative to the Members approval of a Budget requiring Assessments against the Members in excess of 115% of such Assessments for the Members in the preceding year are declared invalid by the Courts, or until amended by the Florida Legislature, (however, if such Amendment merely substitutes another amount for 115%, then such new amount shall be substituted for 115% each time it is used in this Section 7.3) the following shall be applicable:
- (a) Should the Budget adopted by the Board at the Budget Meeting require Assessments against the Members of an amount not greater than 115% of such Assessments for the prior year, the Budget shall be deemed approved. If, however, the Assessments required to meet the Budget exceed 115% of such Assessments against the Members for the preceding year (an "Excess Assessment"), then the provisions of Sections 7.3(b), (c) and (d) hereof shall be applicable; provided that in computing whether an Assessment constitutes an Excess Assessment, there shall be excluded from such computation certain expenses (the "Excluded Expenses"), including the following:
 - (i) Reasonable reserves for repair or replacement of the Condominium Property;
 - (ii) Anticipated expenses by the Association which are not anticipated to be incurred on a regular or annual basis; and
 - Property. (iii) Assessments for betterments to the Condominium
- (b) While the Board is "controlled by the Developer": Should an Excess Assessment be adopted by the Board while the Developer is in control of the Board, then a special meeting of the Members shall be called by the Board which shall be held not less than ten (10) days subsequent to the sending of written notice to each Member, but within twenty (20) days after the Budget Meeting. At said special meeting, the Excess Assessment shall be presented to the Members. If, at

said special meeting of the Members, a majority of the Members shall approve the Excess Assessment, then the Budget adopted by the Eoard shall be the final Budget. If, at said special meeting of the Members, a majority of the Members shall not approve the Excess Assessment, then the Board shall reconvene at a special meeting so as to reduce the Items of anticipated expense in the Budget, other than the Excluded Expenses, in an amount necessary so that the Budget adopted by the Board will not result in an Excess Assessment.

- (c) After the Board is not "controlled by the Developer"; Should the Excess Assessment be adopted by the Board after the Board is not controlled by the Developer, then upon written application requesting a special meeting signed by ren (10%) percent or more of the Members and delivered to the Board within twenty (20) days after the Budget Meeting, the Board shall call a special meeting to beheld not less than ten (10) days subsequent to the sending of written notice to each Member, but within thirty (30) days of the delivery of such application and enact a revision of the Budget. The enactment of a revision of the Budget shall require approval of not less than two-thirds (2/3) of the Members. If such a revised Budget is enacted at said special meeting, then the revised Budget shall be the final Budget, or if a revised Budget is not enacted at such special meeting, then the Budget originally adopted by the Board shall be the final Budget. If no written application is delivered, as provided herein, then the Budget originally adopted by the Board shall be the final Budget.
- (d) The term "controlled by the Developer" means the period of time when a majority of the Board is designated by the Developer.
- (e) No Board shall be required to anticipate revenue from Assessments or expend funds to pay for Common Expenses not included in the Budget or which shall exceed budgeted items, and no Board shall be required to engage in deficit spending. Should there exist any deficiency which results from there being greater Common Expenses than income from Assessments, then such deficits shall be carried into the next succeeding year's Budget as a deficiency or shall be the subject of a special Assessment to be levied by the Board as otherwise provided in the Declaration.
- 7.4 Allocation of Common Expenses and Determination of Annual Assessment.
- (a) The Budget constitutes an estimate of the expenses of the Association. Subsequent to the "Interim Assessment Period" (as described in the Declaration), this estimate of the expenses of the Association shall be multiplied by the percentage share in Common Expenses assigned to each Apartment and the resultant sum shall constitute the "Annual Assessment" for such Apartment.
- (b) Notwithstanding the allocation to each Apartment of its Annual Assessment, an Apartment Owner shall also be liable for any special Assessments or Limited Assessments levied by the Board against his Apartment as provided in the Declaration.
 - 7.5 Manner of Collecting Share of Common Expenses.

The Association shall collect Annual, Limited and special Assessments from the Apartment Owner in the manner set forth in the Declaration and the other Condominium Documents.

SECTION 8: RULES AND REGULATIONS

The Board may adopt Rules and Regulations or amend or rescind existing Rules and Regulations for the operation and the use of the Condominium Common

Elements, may place restrictions on and requirments for the use, maintenance, and appearance of, the Units and the use of the Common Elements, and make such other provisions not inconsistent with the provisions of Section 718.112(3), at any meeting of the Board, provided, however, that such Rules and Regulations are not inconsistent with the Condominium Documents or the Act. Such Rules and Regulations may specifically govern the use, maintenance and appearance of the Units, as well as the Limited Common Elements attached thereto.

SECTION 91 PARLIAMENTARY RULES

The then latest edition of Robert's Rules of Order shall govern the conduct of meetings of Members of this Association and of the Board; provided, however, if such rules and regulations are in conflict with the Articles, these By-Laws, the Declaration or the Act, then the Articles, By-Laws, Declaration, or Act, as the case may be, shall govern. A copy of said Rules of Order shall be present at each meeting, and the President shall designate a parliamentarian, who may be any Unit Owner present, or the attorney for the Association, if present, and who shall rule on all parliamentary questions. Such ruling shall be enforced by the Chairman of the meeting unless overruled by a motion carried by a two-third (2/3) vote of the Board.

SECTION 10: AMENDMENT OF THE BY-LAWS

- , 10.1 These By-Laws may be amended by the affirmative vote of not less than a majority of the Members present at an Annual Members' Meeting or a special meeting of the Members and the affirmative approval of a majority of the Board at a regular or special meeting of the Board. A copy of the proposed amendment shall be sent to each Member along with the notice of the special or Annual Members' Meeting. An amendment may not be approved at the same meeting of the Board and/or Members at which such amendment is proposed, but must be first sent to each Member as hereinabove provided. The remainder of the provisions of Section 718.112(2)(1) of the Act shall apply to any amendments.
- 10.2 An amendment may be proposed by either the Board or by the Members, and after being proposed and approved by one of such bodies, it must be approved by the other as above set forth in order to become enacted as an amendment.
- 10.3 Amendments to these By-Laws shall be made in accordance with the requirements of the Act in effect at the time of the amendment.
- 10.4 Notwithstanding any provision of this Section 10 to the contrary, no modification or amendment to these By-Laws shall be adopted which would affect or impair the priority of any "Approved Mortgagee", as defined in the Declaration, the validity of the mortgage held by any such Approved Mortgagee or any of the rights of the Developer or of an Approved Mortgagee without the prior written consent of the Approved Mortgagee or the Developer as the case may be.

CERTIFICATE

The foregoing is a true copy of the By-Laws of THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION, INC. as of the day of

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EXHIBIT 4

THE SANDS, A CONDOMINIUM, SECTION I ASSOCIATION INC.

RULES AND REGULATIONS

Any terms contained in these Rules and Regulations, which are contained in the Declaration of Condominium of The Sands, Λ Condominium Section I, shall have the meaning of such terms set forth in such Declaration.

- 1. The walkways, entrances, halls, corridors, stairway, driveways and roads and rights-of way shall not be obstructed or used for any pure ose other than to ingress to and egress from the Condominium and the Apartments.
- 2. The exterior of the Apartments and all other areas appur mant to an Apartment shall not be painted, decorated or modified by any Apartmen Owner in any manner without the prior written consent of the Association, whice consent may be withheld on purely aesthetic grounds within the sole discretic of the Association.
- 3. No article shall be hung or shaken from the doors or wind as or placed upon the outside window sills of the Apartments.
- 4. No bicycles, scooters, baby carriages or similar vehicles or toys other personal articles shall be allowed to stand in any of the driveways or off Common Elements, except in areas specifically designated for such purposes.
- 5. No Apartment Owner shall make or permit any noises that will disturb or annoy the occupants of any of the Apartments or do or permit anything to be done which will interfere with the rights, comfort or convenience of other Apartment Owners.
- 6. Each Apartment Owner shall keep such Apartment in a good state of preservation and cleanliness and shall not sweep or throw or permit to be swept or thrown therefrom or from the doors or windows thereof any dirt or other substance.
- 7. No awnings, curtains, shades, window guards, light reflective materials, aluminum foil, hurricane or storm shutters, ventilators, fans or air conditioning devices shall be attached or affixed to the exterior of or be used in or about an Apartment, except as shall have been approved by the Association, which approval may be withheld on purely aesthetic grounds within the sole discretion of the Association.
- 8. There shall be a \$10.00 charge if the Association is required to furnish new keys to an Apartment Owner who has lost his keys.
- 9. Each Apartment Owner who plans to be absent from his Apartment during the hurricane season must prepare his Apartment prior to his departure by removing all furniture, potted plants and other movable objects from his balcony and by designating a responsible firm or individual satisfactory to the Association to care for his Apartment should the Apartment suffer hurricane damage, which firm or individual must contact the Association for approval to install or remove hurricane shutters.
- 10. No sign, notice or advertisement shall be inscribed or exposed on or at any window or other part of an Apartment, except such as shall have been approved in writing by the Association, nor shall anything be projected out of any window of an Apartment.

- 11. All garbage and refuse from the Apartments shall be placed in plastic bags and deposited with care in the receptacles intended for such purpose only at such times and in such manner as the Association will direct. All disposals shall be used in accordance with instructions given to the Apartment Owner by the Association.
- 12. Waterclosets and other water apparatus on the Condominium Property shall not be used for any purposes other than those for which they were constructed. Any damage resulting from misuse of any waterclosets or other apparatus in an Apartment shall be paid for by the Apartment Owner in whose Apartment it shall have been caused.
- 13. No Apartment Owner shall supervise, direct or attempt to assert any control over any of the employees of the Association or of any management company employed by the Association, and no Apartment Owner shall request that any such employee undertake any private business for an Apartment Owner, except as shall have been approved in writing by the Association.
- 14. No radio or television aerial or antenna shall be attached to or hung from the exterior of any Apartment or the roof of any building.
- 15. The agents of the Association and any contractor or workman authorized by the Association may enter any Apartment at any reasonable hour of the day for any purpose permitted under the terms of the Declaration or By-Laws of the Association. Except in case of emergency, entry will be made by prearrangement with the respective Apartment Owner.

RULE # 16 of Rules & Regulations Amended:

- 16. No vehicle belonging to an Apartment Owner, a member of the family of an Apartment Owner or a guest, tenant or employee of an Apartment Owner shall be parked in such a manner as to impede or prevent ready access to another Apartment Owner's Parking Space. Apartment Owner's, their employees, servants, agents, visitors, licensees and family will obey all posted parking regulations and no vehicle shall be parked except in a designated parking area. No self-powered vehicle which cannot operate on its own power shall remain on the Condominium Property for more than twenty-four (24) hours, and no major repair of vehicles shall be made on the Condominium Property. No commercial vehicle, recreation vehicle, trailer, boat, van, truck, pick-up trucks or motorcycles of any kind shall park or be parked at any time on the Condominium Property, unless such a vehicle is a commercial vehicle in the process of being loaded or unloaded or is parked in areas designated hereafter by the Board as areas for the parking of commercial vehicles, recreation vehicles, trailers, boats, vans, trucks, pick-up trucks or motorcycles. condominium Property.
- 18. Liability for any damage to any part of the Condominium Property caused by the moving or carrying of any article on the Condominium Property shall be borne by the Apartment Owner responsible for the presence of such article.
- 19. No Apartment Owner shall use or permit to be brought into any Apartment any inflammable oils or fluids, such as gasoline, kerosene, naphtha, benzine or other explosives or articles deemed extra hazardous to life, limb or property.
- 20. Apartment Owners shall not be permitted to put their names on any entry of the Apartments or mail receptacles appurtenant thereto, except in the proper places and in the manner prescribed by the Association for such purpose.

- 21. The Association will retain a passkey to each Apartment. No Apartment Owner shall alter any lock or install a new lock on any door leading into the Apartment of such Apartment Owner without the prior consent of the Association. If such consent is given, the Apartment Owner shall provide the Association with a key for use by the Association.
- 22. Any damage to the Condominium Property caused by any Apartment Owner, his family, guests, licensees, lessees, invitees or servants shall be repaired at the expense of such Apartment Owner.
- 23. Apartment Owners shall be held responsible for the actions of their children, other family members, guests, licensees, invitees, lessees and servants.
- 24. Children shall be allowed to play only in those areas designated from time to time by the Association for play for children.
- 25. Food may not be prepared on any part of the Common Elements, or on any balconies or terraces, except in accordance with regulations which may be promulgated from time to time by the Association.
- 26. Complaints regarding the management of the Condominium Property or regarding actions of other Apartment Owners shall be made in writing to the Association.
- 27. Any consent or approval given by the Association under these Rules and Regulations shall be revocable at any time.
- 28. The swimming pool and recreational areas are solely for the use of Apartment Owners and their invited guests. Swimming and the use of other recreational facilities shall be at the risk of those involved and shall not in any event be at the risk of the Association or any manager appointed by the
- 29. Regulations governing the use of the swimming pool, pool area and recreational facilities, including permitted hours, guest rules, safety and sanitary provisions, and all other pertinent matters shall be adopted from time to time by the Association and posted in such swimming pool area and recreation areas.
- An Apartment Owner may keep a common household pet or pets in his Apartment provided that such pet or pets (a) are not kept, bred or maintained for commercial purposes; (b) are not an unreasonable nuisance or annoyance to other Apartment Owners; and (c) are hand carried when in any part of a Building other than an Apartment and are under leash when on the Condominium Property outside of a Building. The Board may establish weight limitations for pets permitted on the Condominium Property, and the Board may designate certain areas of the Common Elements for the exercise of pets. If a dog or other animal becomes obnoxious to other Apartment Owners by barking or otherwise, the Apartment Owner thereof must cause such problem to be corrected, and if it is not so corrected, the Apartment Owner, upon written notice from the association may be required to permanently remove such animal from the Condominium Property. NO PETS ARE PERMITTED ON THE RECREATION AREA.
- 31. No motorboating is permitted on the lake. Only small boats and paddleboats are permitted. There shall be no swimining in the lake. The Association may further restrict such usage of the lake from time to time in the future. Further, the lake shall be subject to the restrictions imposed by the Sands Community Association, Inc.
- 32. Payment of Assessments shall be made at 3201 North A1A, Fort Pierce, Florida, or such other place as the Association may direct. Any such payments made by check shall be made payable to the order of The Sands, A Condominium, Section I Association, Inc. All payments of monthly installments

of Annual Assessments are due and payable on or prior to the first day of each month, and Apartment Owners are subject to a fine upon the failure to make any such payments when due and payable.

- 33. The Board shall have the power to specifically consent to or approve in writing any temporary waiver, exception or change in these Rules and Regulations; provided, however, any such consent or approval shall be revocable at will at any time.
- 34. These Rules and Regulations may be modified, added to or repealed at any time by the Association.
- 35. The failure of the Association to act in any particular instance in which any of the Rules or Regulations or By-laws are violated shall in no event constitute a waiver of the right to fully enforce such a violation at any time in the future and no Unit Owner shall be entitled to maintain a Claim of Waiver or Estoppel against the Association simply because of a violation which has continued for any period of time. Rather, Paragraph 33 of these Rules shall at all times pertain and no violation of any Rule or By-law shall be permitted unless specifically consented to and approved in writing in the manner set forth in said Paragraph 33.

By Resolution of the Board of Directors

THE SANDS, Λ CONDOMINIUM, SECTION I ASSOCIATION, INC.